

Geographic Information Coordinating Council

NC ONEMAP GOVERNANCE COMMITTEE

October 17, 2011

2:00 to 3:00 PM

OITS-333 Six Forks Road

Conference Room 4

(2nd floor, behind reception desk)

Call In Number: 919-754-6573 with Access Code 006573

Online Visuals Available Through ConnectPro at

<https://its.ncgovconnect.com/mando>

MINUTES

Attending: Lee Mandell, Anne Payne, Bob Brinson, Tim Johnson, David Giordano, Brett Spivey, Jeff Brown and on the phone Julie Stamper.

Summary of Action Items identified at this meeting:

- a. Tim will send an email to Committee members seeking approval of the Minutes from the last meeting, the accountability measures, the committee work plan, and the revised bylaws.
- b. Tim will send the revised bylaws to the GICC on 10/19.
- c. NC OneMap team will continue its agile development process in collaboration with the TAC and be ready to present a version of a new map viewer to the Governance Committee at the December 21 meeting.
- d. Jeff will integrate the business plan elements discussed today with the goals and accountability measures finalized today.

1. Approval of Minutes of September 19th Meeting [Lee] – approval is pending (lacking a quorum at 2:00 PM)

2. By-Laws Changes [Lee] – The committee discussed edits and finalized the text. Lacking a quorum today, Committee members need to approve via email before the Committee recommends approval by the GICC. Tim will send the revised by-laws to the GICC on 10/19 to comply with the required timetable.

3. Accountability Measures [Lee] – After discussion of recent revisions, the group deemed the accountability measures ready for review by the GICC. This is a living document. Implementing it will be instructive on what are the most effective and most practical measures. Tim will send to the GICC for approval in November.

4. Brainstorming Strategic Business Plan [Jeff]

The group reviewed the outline of business plan elements with consideration of “how” to achieve the NC OneMap vision, characteristics, objectives and goals as well as “who” plays roles and takes responsibilities.

Anne noted that data sharing agreements need to be added to the business plan elements; agreements may be included in one or more implementation strategies. See goal 3.4 in the accountability measures.

Lee suggested the addition of use cases, as discussed previously, to clarify the user requirements and associated benefits.

Lee requested a crosswalk between the (a) business plan elements and associated strategies and (b) the goals and accountability measures to assure consistency.

The group discussed a potential data repository as a service that would relate to several business elements: disaster recovery, archiving, data completeness, data currency, access to downloadable data, online map viewers, and technical infrastructure. Could a repository generate benefits for local data producers and provide a reliable data source for NC OneMap?

The discussion of a potential data repository also acknowledged that automation would enhance (1) data gathering, (2) fitting files together into integrated datasets, and (3) making data widely available. Automation would make data currency more achievable.

Jeff reminded the group that work accomplished last year on the priority data layers for NC OneMap will be valuable in business planning. He will review and update the tables and format in a way that will support NC OneMap business planning.

Looking at who could be responsible for various elements of a plan, the group suggested additions to the “roles and responsibilities” list. Standards should be included in “data management” with roles for SMAC and the Standards Working Group. Nongovernmental organizations are data producers in some cases and are stakeholders in data access. Application development and management would benefit from inclusion of private and nongovernmental organizations to assure benefits outside of public organizations. GICC’s standing committees have roles in selected aspects of NC OneMap policies, technical advice, data production and data management.

5. Current Status of NC OneMap Product [Brett, David]

a. Operational Status: Servers, Connections, Data Releases

- Completed
 - Finalized 2010 orthoimagery on the server
 - Geospatial Portal upgrade
- In Progress
 - Consolidate existing map services (vector data, ~90% complete)
 - Migrate historical imagery to NC OneMap Geospatial Portal and add as services (~85% complete)
- Upcoming
 - Integrate NC OneMap “Service Checker” into Geospatial Portal
 - Develop first iteration of a new NC OneMap viewer

b. Usage Statistics for September 5 to October 2, 2011

- During September, the image server experienced 110,000 hits per week. The NC OneMap web server (for vector data and other information) had 9,200 hits per week.
- Response times averaged 2.2 seconds for the image server and 0.5 seconds for the web server.
- Data transfers in September amounted to 9 Terabytes of imagery (the collection on server amounts to about 2 TB) and 92 Gigabytes of vector data.

6. Review of Goals and Priorities for Next 90 Days [Brett, David]

a. Staff Enhancements to NC OneMap

The NC OneMap team will submit the first iteration of an NC OneMap Viewer to the Technical Advisory Committee (TAC) on November 21. Either that version or the next iteration will be presented to the Governance Committee on December 19 for review. The map viewer will not be polished at that point, but review and comments will be valuable in the process.

b. TAC Activities [Colleen] – no report

7. Policy Issues [Lee]

a. Governance Committee Annual Workplan – The group accepted the work plan as written. Tim will send out to NCOM Governance for approval via email.

b. FY 11-12 NC OneMap Staff Workplan [Tim] -- After the current 90-day plan, the Governance Committee will set priorities for the NC OneMap team. Tim, Jeff and Tom are supporting the GICC standing committee work plans. Tim and Jeff will look at collapsing or extracting items from committee work plans related to NC OneMap.

8. Action Items [Lee]

No additional action items were discussed.